國立臺中科技大學

碩士班研究生新增或減少指導教授提報單

**National Taichung University of Science and Technology**

**Master's Program Graduate Student**

**Add or Remove Advisor Submission Form**

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| 提報申請Submission Application | □ 新增共同指導教授Add Co-Advisor□ 減少共同指導教授Remove Co-Advisor |

1. 研究生基本資料Graduate Student Basic Information：

|  |  |  |  |
| --- | --- | --- | --- |
| 系所班別Course Offering Department |  | 申請日期Application Date |  |
| 姓名Name |  | 學號Student ID |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 姓名Name | 級職Rank | 服務單位Service Unit | 電話Phone Number | 原任/新增/減少說明 Original/Added/Removed Description |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

二、新增或減少指導教授Add or Remove Dissertation Advisor：

　　　　此通知　　教務處課務組This notification is to be forwarded to the Academic Affairs Office Curriculum Division for record.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 原任指導(含共同指導)教授簽章Signature of Original Advisor (including Co-Advisors) |  | 新增或減少指導(含共同指導)教授簽章Signature of Added or Removed Advisor (including Co-Advisors) |  | 系所主管簽章Signature of Department Chairman |  |

**備註：**

* + - 1. 研究生因特殊原因新增或減少指導教授時應填具本單。
			2. 本單經原任指導教授、新增指導教授及系所主管簽可後送課務組彙整備查。
			3. 研究生因特殊原因需更換指導教授時，請另填「更換指導教授提報單」(如表2)。

**Notes:**

1. Graduate students who need to add or remove their advisor for special reasons should fill out this form.
2. After obtaining signatures from the original advisor, new advisor, and department head, this form should be submitted to the Academic Affairs Office for review and consolidation.
3. If a graduate student needs to change their advisor due to special reasons, please fill out a separate "Master's Program Research Advisor Change Request Submission Form"(as in Table 2).